



**Public Participation
Network Cork City**

Membership Criteria Policy

Policy Approval	Secretariat & Plenary
Implementation Responsibility	RW, Secretariat, Host (SJCA)
Date of Adoption by Secretariat	15 th June, 2022
Date of Adoption by Plenary	
Date of Review*	September 2024

*Membership Criteria Policy may need ad hoc changes to comply with DRCD Circulars, etc. Between Plenaries, it may be necessary to implement changes to this policy. The Secretariat should approve these changes and present them at the next Plenary.

*Reviews may happen sooner than the stated date by request of members. Members should write a brief request to the Secretariat, noting the concerns or issues they have. Requests should be as specific as possible. Secretariat will then consider the request and bring forward the date for review if they feel a review is necessary.

1. Membership Eligibility

To qualify for membership of Cork City PPN, your group/organisation must:

- 1.1. Be in existence in Cork City for at least six months.
- 1.2. Meet regularly
- 1.3. Have at least three (3) members and are open to new members
- 1.4. Be non-party political and non-sectarian
- 1.5. Operate on a not-for-profit basis
- 1.6. Be volunteer-led (organisations may have paid staff but must be under voluntary control).
- 1.7. Have an appropriate governance structure, for example, a set of rules/constitution/financial procedures.
- 1.8. A significant proportion of activities or members are in Cork City Local Authority Area.
- 1.9. Be open to new members

2. Notes on Registrations

- 2.1. The Environmental Pillar must verify groups/organisations that wish to register under the Environment College. We must contact them to ensure you meet their criteria. For more information, visit www.environmentalpillar.ie/ppn/. The form that the Environmental Pillar use for assessment can be found [here](#).
- 2.2. In general, Tidy Town Committees are not eligible to join the Environment College and instead should join the Community & Voluntary Sector.
- 2.3. Groups formed around specific local issues are not eligible for PPN membership. For example, groups formed in opposition to a particular local planning application are not eligible to join.
- 2.4. PPN Staff assesses new membership applications and has an audit trail for transparency and oversight.
- 2.5. In the event of a dispute regarding eligibility, the PPN Secretariat will determine eligibility for membership