



Public Participation Network Cork City

August 2023

CCC: Cork City Council

DRCD: Department of Rural and Community Development

PPN: Public Participation Network

CLDATF: Cork Local Drugs and Alcohol Taskforce

Franchise: the right to vote in public elections.

Membership	<p>31 August: 201</p> <ul style="list-style-type: none"> • 8 new members over the summer period, 7 open registrations • https://www.corkcityppn.ie/member-directory/
Communications	<ul style="list-style-type: none"> • E-Bulletin: June, July, & August: pages of news, consultations, funding and members news. • Facebook: 56 Posts, 68 Stories, Reach 4694, 9 new likes • Instagram: 56 Posts, 79 Stories, Reach 438, 75 new followers • Twitter: 56 posts: Changes to analytics failing to tally stats • Support Worker continued to roll out weekly social media updates including development of visuals, updating of Linktree, checking of consultations portal on Cork City Council Website and national consultation portals. <p>Website</p> <ul style="list-style-type: none"> • Website completed but not “launched”. • Website tested on Blacknight • Website transferred to Azure hosting by Speire: huge increase in speed of website • Requested Pictures from Representatives for the new website and followed up on this multiple times. • Staff worked on identifying user glitches during testing and highlighted these to Speire • Staff continued to add new content to the website on a continuous basis
Networking & Working Locally	<p>June</p> <ul style="list-style-type: none"> • Met with Dr. Marica Cassarino, School of Applied Psychology, UCC re Clean Air Community Engagement with PPN Members <p>July</p> <ul style="list-style-type: none"> • Met with Ruth Hally, UCC around various project collaborations for members and PPN. <p>August</p> <ul style="list-style-type: none"> • Coordinator met with Chief Executive (CE) Ann Doherty to give update on the progress of the PPN, and through looked at ways we could all work better together. • Coordinator met with Lord Mayor Kieran McCarthy to discuss the “Vision for Community Well-Being”, franchise efforts in the city, and ways to

	empower communities and build capacity in individual members of the community.
Networking & Working Regionally & Nationally	<p>June</p> <ul style="list-style-type: none"> Regional Meeting with Waterford and Cork County PPN staff Supported procurement of Wordpress Training for PPN staff nationwide with Sarah Wetherald (Sligo PPN) <p>Ongoing</p> <ul style="list-style-type: none"> Peer Support and Skill Share with Kildare, Cork County, Wexford, Wicklow and Cavan PPNs. (PPNs have no national coordination so in the absence of this, PPN Workers provide peer support and knowledge sharing across the network.) Continued to liaise with and skills & knowledge share with national workers network.
PPN Meetings/ Specific Work	<p>[June]</p> <ul style="list-style-type: none"> Sent CCPN Secretariat-approved Annual Report to the DRCD PPN Signage organised and delivered to St Josephs. Coordinator developed governance compliance assessment, identifying deficits and distributed to Secretariat and later facilitator and investigator Secretariat Meeting The coordinator and a Secretariat subgroup developed a tender for a facilitator to support the work of the Governance Working Group and Secretariat to deliver on their governance targets from their workplan. Coordinator sought suitably qualified people to tender to. She received these and compiled options for the Secretariat to decide on. The coordinator and a Secretariat subgroup developed a tender for an investigator to review the complaint made about the PPN Secretariat and the incident at the PPN Plenary. Coordinator sought suitably qualified people to tender to. She received these and compiled options for the Secretariat to decide on who to contract the investigation to. <p>[July]</p> <ul style="list-style-type: none"> The coordinator and a Secretariat subgroup developed a SLAs including fee payment structure for investigator and facilitator developed and signed Developed dossier of requested items for investigator <p>[August]</p> <ul style="list-style-type: none"> Coordinator & Deirdre Pearson attended the Supervisory Working Group with representatives from Cork City Council and St Josephs Community Association: Meeting August 10 Coordinator prepared two significant proposals and submitted these to the City Council. The first looked at securing an inflation-linked increase of hosting fees to host, St Josephs Community Association. The second looked at the expenses associated with an increase in staff provision for a more strategic placement of the PPN to support climate and social inclusion aspects of the PPN Mandate. Embedded in this request for reinstatement of non-financial council support in the form of PPN Department Champions internally within the council. Coordinator developed briefing memo for Staff Re-Working to the Staff Liaison Team Support Worker carried out appropriate public procurement for graphic

	<p>design and printing up of updated conference style folder.</p> <ul style="list-style-type: none"> • Staff Liaison Sub-group met with the Coordinator twice
Consultations and Submissions	<p>Vision for Community Well-Being Consultations</p> <ul style="list-style-type: none"> • Coordinator supported Clare O'Connor to meet with relevant PPN members who would bring insight into areas of the "Vision". • Coordinator continued to support Clare O'Connor in the delivery and oversight of the updated CCPPN Vision for Community Well-Being Consultations • Met with Comhairle na nÓg and included their LECP Submission in the process <p>LECP Disabled People's Consultation</p> <ul style="list-style-type: none"> • Nicola Meacle and Coordinator MCed the Cork City Council-led LECP Consultation with disabled people / people with disabilities <p>LECP Submission</p> <ul style="list-style-type: none"> • Sent in July to the Community Department in CCC and receipt acknowledged. <p>Connected Hubs</p> <ul style="list-style-type: none"> • PPN Members identified as key stakeholders in the Connected Hubs consultation and contacted. <p>Ongoing:</p> <ul style="list-style-type: none"> • Support worker checks national consultation portals and Cork City portal for new consultations.
PPN Reps	<p>July</p> <ul style="list-style-type: none"> • Cork Local Drugs and Alcohol Taskforce (CLDATF) Elections. Coordinator developed Padlet of information with the support of Mella Magee (CLDATF). Developed visuals and online campaign. Both staff and Mella handled enquiries from members and the wider public. Great interest from many quarters in these roles! <p>August</p> <ul style="list-style-type: none"> • Updated Reps on Committees list on 1 August: Available on Padlet and on Website in general • Coordinator organised for Clare O'Connor to deliver training on "Taking your mandate from the Vision for Community Well-Being" for the 23 September. Support Worker carried out public procurement for the location of the training. • Coordinator sought representation from JPC reps to attend the regional policing forum in Clonmel in September, and Deirdre Hourihan Healy volunteered to attend. <p>Ongoing over the summer</p> <ul style="list-style-type: none"> • One to one training or support: Lekha, Nadia, Laura, Melissa, Lisa. This was offered to all reps to take up.
Linkage Groups	<ul style="list-style-type: none"> • Coordinator worked Linkage Group Facilitators to develop programme for Autumn Linkage Groups. • [Housing, Planning Transport] Thomas Erbsloh presented on Traveller homelessness and Choice Based letting, proposed two motions. • [Community Safety] David Lane (HSE) spoke at the first Community Safety Linkage Group. Facilitator Laura O'Connell led her first meeting, and JPC Reps Dermot Kavanagh, Deirdre Hourihan-Healy, Ger Keohane, and Derry O'Farrell contributed their expertise to the meeting. • [Climate Action, Environment and Natural Heritage] Aurelie Mpaka and

	<p>Lisa Petersheim met with Coordinator 27th July to prioritise themes for the rest of the year. They chose waste management as the topic for the next meeting. Coordinator sourced speakers for this event and Peter Medway and Eilish O’Boyle (Cork City Council) will both be attending the next meeting to support this topic on the 5th September</p> <ul style="list-style-type: none"> • [Community, Arts, Sport and Heritage] Coordinator sourced Michelle Carew to speak about the work of the Cork City Arts Office, the policies that influence their work and upcoming funding streams: 26 September • [Diversity, Disability and Inclusion] Continuing on the earlier work of this linkage group, Youth Participation will be a topic at this meeting supported by Laura O’Connell, who has led on this over the summer. Nicola Meacle (facilitator) has taken the lead on sourcing a speaker for the second hour, Vanesa Meseguer, Social Prescribing Link Worker (NICHE/HSE) who will talk about social prescribing. • [Housing, Planning Transport] Coordinator, based on previous policy priorities identified in the group, sourced Shane Clarke from the VQ and formerly Nano Nagle will discuss Nature-Based Solutions in relation to design and city planning. • [Housing, Planning Transport] Dermot Kavanagh is confirmed for the Winter Linkage Group to discuss homelessness and housing • [Housing, Planning Transport] Eoin McCuirc (Housing SPC) and Coordinator finalised motion 2 from the June Linkage Group and submitted this with motion 1 from that meeting.
<p>Training, Capacity Building & Funding</p>	<p>June</p> <ul style="list-style-type: none"> • Coordinator liaised with and procured Brian Harvey to deliver an evening training to the Reps Forum tailored to the Cork City PPN and how to be effective. Delivered on June 23 • Coordinator provided online induction training to new reps • Coordinator developed “business case” template for members to seek funding/including in workplans in relation to project work of Linkage Groups. <p>July/August</p> <ul style="list-style-type: none"> • Coordinator liaised with ILMI staff Peter Kearns and Nicola Meacle around Disability Equality Training. This will be delivered in November 2023 <p>Ongoing</p> <ul style="list-style-type: none"> • Support Worker continued to share training & funding opportunities through the newsletter and social media. • Support worker updates Available Funding Spreadsheet on a monthly basis. • Support Worker checks national funding sources for updates
<p>Outreach</p>	
<p>Interagency Work</p>	<ul style="list-style-type: none"> • Coordinator attended the Sláintecare Communities Steering Group 27 July • Many interagency groups were cancelled over the summer due to low numbers available for attendance
<p>Administration</p>	<ul style="list-style-type: none"> • Day to day correspondence, accounting, and reporting • Staff supervision & support • Staff processed and approved new membership applications using Audit

	<p>Process</p> <ul style="list-style-type: none"> • Room bookings, registration for events • Continued to compile attendance records for PPN. • Appropriate public procurement on purchasing of goods and services. • Liaised with Michelle Hanifin (St Josephs Community Association) re financial oversight of agreed budget items. • Called for and processed reps expenses. • Finalised PRSA with Zurich and St Josephs Community Association • Coordinator supported the Climate Action Unit (CCU) to verify PPN membership for applicants to the Community Climate Action Plan • August: Microsoft 365 accounts transferred to Enclude to avail of tech support
<p>Future Planning</p>	<ul style="list-style-type: none"> • Increase membership from Northside Community Groups, especially Fairhill, Farranree & Gurrabraher. • Deliver LECP Submission based on the Vision for a Community Well-Being Statement Consultation. • Tender for graphic design and illustration of Vision for Community Well-Being • Organise Launch of Vision for Community Well-Being • Deliver Disability Equality Training (Potentially in collaboration with the Munster PPNs) • Develop Reps and Future Reps Training & Mentorship Programme. • September: Re-open nominations for existing vacancies • Tender for Promotional Material Update (Carryover) • Continue to develop Policy Hub on new website. • Organise CPD for Linkage Group Facilitators • Develop 2024 Workplan and Budget based on members' needs. • Switch over to using LinkedIn instead of Twitter given ongoing issues with Twitter